



Region of Waterloo Arts Fund

Minutes

Thursday, January 13, 2022

3:00 p.m.

Meeting held electronically

150 Frederick Street, Kitchener

Present were: President B. Chesney, L. Golds, D. Kirton, D. Knepper, A. Qualter, K. Redman, J. Rula, S. Scott, P. Shannon and C.A. Treitz, H. Jowett

Also Present: H. Chimirri-Russell

Regrets: M. Braun

Roll Call and Welcome

C. Gillis conducted the Roll Call.

B. Chesney welcomed

Election of Officers

C. Gillis conducted the election of Board Chair. A call was made for nominations. Susan Scott and Lindsay Golds were nominated to serve as Co-Chairs and each stated that they are willing to serve. A call was made for further nominations; no others were offered.

Moved by Regional Chair Redman

Seconded by Peter Shannon

That the nominations for the position of Chair be closed.

Carried

Susan Scott and Lindsay Golds were elected as Co-Chairs of the Region of Waterloo Arts Fund, by acclamation, for a two-year term ending December 31, 2023.

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A call was made for nominations for Vice Chair. Carol Ann Treitz was nominated and accepted the nomination. A call was made for further nominations for Vice Chair and no others were offered.

Moved by Adam Qualter

Seconded by Lindsay Golds

That the nominations for the position of Vice Chair be closed.

Carried

Carol Ann Treitz was elected as Vice Chair of the Region of Waterloo Arts Fund, by acclamation, for a one-year term ending December 31, 2023.

S. Scott assumed the Chair. She and Lindsay are thrilled to be co-chairs and work with such a fabulous group and carry on with Bill's legacy.

Declarations of Pecuniary Interest under the Conflict of Interest Policy of the Region of Waterloo Arts Fund

There were no declarations.

Approval of Minutes

Open Session – November 25, 2021

Moved by Jax Rula

Seconded by Peter Shannon

That the Region of Waterloo Arts Fund approve the open session minutes of the meeting held on November 25, 2021.

Carried

Closed Session – November 25, 2021

Moved by Carol Ann

Seconded by Councillor Jowett

That the Region of Waterloo Arts Fund approve the closed session minutes of the meeting held on November 25, 2021.

Carried

Committee Appointments

B. Chesney

3919095

S. Scott

Moved by Peter Shannon

Seconded by Lindsay Golds

That the Region of Waterloo Arts Fund appoint the following members to the following Committees for a one-year term, ending December 31, 2022:

Nominating/Membership Committee (3 members)

- S. Scott, Chair
- L. Golds
- C.A. Treitz

Final Reports Review Committee (X members)

- C.A. Treitz, Chair
- S. Scott
- J. Rula
- A. Qualter

Communications Committee (X members)

- S. Scott, Chair
- L. Golds
- C.A. Treitz
- B. Chesney
- D. Kneppers

Carried

Moved by Chair Redman

Seconded by Adam Qualter

That the Region of Waterloo Arts Fund authorize a one year leave of absence for Monica Braun, until December 31, 2022; and

That Monica Braun's Term of Membership on the Arts Fund Board be extended one year, to December 31, 2023.

Carried

B. Chesney spoke with Monica following the November 2021 meeting and her family has faced some hardships due to health and business affected by COVID-19 so at this

point she would like to take a one-year leave of absence. Bill will determine how much or how little she would like to hear from us.

C. Jowett had suggestion of another artist Jill Summerhays who may be interested in joining the board.

There may be two other vacancies on the board also. IBPOC artist would be great to add to the board. Everyone reach out to an artist within their discipline to bring on an artist-at-large. Bill is happy to follow up with suggestions for new artists and confirm their artist-at-large or board member status. Between now and April would be best for finding artists who may be interested.

Business Arising from the Minutes

Ad Hoc Committee for Indigenous Black and People of Colour (IBPOC) Strategy Update

B. Chesney

Jenn has provided us with a roadmap of what her consultation will look like. Internal stakeholder meetings with IBPOC artists. Internal stakeholders meeting with the Board Thursday, February 3rd at 3pm. Preparation with Jenn for her external stakeholders, later in February, Zoom meeting for Jenn to explore with IBPOC artists throughout the Region, ways the Board could be more relevant and welcoming, any initiatives etc. Come back with report to the board on how to incorporate these findings. Invitees list is being worked on with Jenn and Carol Ann for the external stakeholders meeting. Anyone with names, contact info for recommendations of artists to engage. Through the portal, those that have given permission to receive emails from the Board have been sent the invitation. Direct invitation from Jenn.

New Business

Social Media Coordinator Contract

L. Golds

B. Chesney

So lucky to have Grace Scheele doing the social media and getting the word out there for the work that the Arts Fund is doing to get the word out there.

Moved by

Seconded by

3919095

That the Region of Waterloo Arts Fund extend the contract with Grace Scheele for one year; and

To increase compensation from \$8,000 (\$19/hour for 8 hours a week) to \$10,000 (\$19/hour for 8-10 hours/week)

Carried

Arts Fund Board Standard Approval of First Time Project Extension Requests

S. Scott reviewed the Briefing Note provided by staff, the first time project extension requests to follow the new procedures.

Moved by Jax Rula

Seconded by Peter Shannon

That the Region of Waterloo Arts Fund Board direct staff to respond to first time extensions requests as outlined in the Briefing Note of January 13, 2022.

Carried

Correspondence

Ratification of Grantee Requests

The Board ratified the following requests, which were approved via e-mail in advance of the January 13, 2022 Arts Fund Board meeting. Staff were directed to send written notifications of the Board's decisions.

Moved by Peter Shannon

Seconded by Adam Qualter

That the Region of Waterloo Arts Fund approve the following requests:

1. F20-02, Jackie Partridge, Project: Acrylic Paintings and Video Tutorials from Waterloo Region
 - Project Extension Request to February 15, 2022, with Final Report due by April 15, 2022
2. F20-13, Ian Mark Kimanje, Bring on the Sunshine, Project: Doing Life With my Neighbor
 - Project Extension Request to December 1, 2022, at which time a Final Report will be due
3. F20-55, Sam Varteniuk, The Registry Theatre, Project: Museum of Lost Memories

- Project Extension Request to December 1, 2022, at which time a Final Report will be due

Carried

Other Business

Chair's Information

Lindsay Golds highlighted the work her and Susan have been able to accomplish over the past couple of years collaboratively and carry on the great work Bill has done. Lindsay joined four years ago, significant changes. Went from a two stage application to one stage. Paper to online applications. Scoring system instead of looking at each individual applicant. Artists at large have been a great asset. Gives insight into each specific discipline. Met this change with open arms and adapted great. The work that Jenn will lead us in, continues this theme of change, adapting to our artist's needs, leading with them in mind. Instead of an online celebration of 20 years, we could discuss dedicating a month or two towards recognition of past projects and focus on IBPOC, diversity and equitable work that is ongoing.

Bill would like to achieve between now and portal closing for spring applications. Offering some real time assistance with writing a good application to the Arts Fund. Peter and Caitlin spoke about having short videos added to the website or social media to help with applications. Tips from board members relevant to the sections of the application for writing good applications. Bill will do an outline within a week, a week to submit your tips and a week for Peter to outline. Terri and Caitlin will work with Grace to get posted on the website and a schedule for social media.

Next Meetings

- **June 16, 2022, 1:00 p.m.** (Spring 2022 Application Review)
- **June 17, 2022, 3:00 p.m.** (Supplemental Application Review meeting, if required)

Adjourn

The meeting adjourned at 4:15 p.m.

Board Chair, S. Scott

Corporate Clerk, C. Gillis